

Graduate School of Medicine, Hyogo Medical University
Application Guidelines for Graduate Programs, FY 2025
(Early and Late Admission Rounds)

Mission, Purpose, and Educational Objectives of the Graduate School of Medicine, Hyogo Medical University

Mission

The Graduate School of Medicine, Hyogo Medical University carries forward the founding principles of “Service to the Welfare of Society,” “Profound Love for Humanity,” and “Broad Scientific Understanding of Humanity.” From an advanced scientific perspective, we explore the truth about health and disease and contribute to societal welfare through the outcomes of our research.

Purpose

The Graduate School of Medicine aims to cultivate advanced research skills by equipping students with specialized knowledge and techniques in medicine, fostering high ethical standards in medical care and research, and developing the ability to design and carry out innovative research. Through disseminating research findings globally and contributing them to society, we nurture individuals who can advance medicine and medical care.

Educational Objectives

The Graduate School of Medicine aims to cultivate individuals with the following abilities:

1. Develop advanced research and development skills, as well as specialized knowledge and techniques related to medicine.
2. Foster compassionate humanity, ethical awareness, broad collaboration with society, the qualities of a global citizen, and the ability to engage in lifelong advanced learning through educational and research activities.

[Admissions Policy]

The Graduate School of Medicine, Hyogo Medical University provides an environment for learning and advancing medical theories and their applications, based on the founding spirit of “service to the welfare of society,” “profound love for humanity,” and “broad scientific understanding of humanity.” Specifically, by cultivating advanced research skills, a wealth of knowledge as a foundation, and a profound spirit of human compassion, the institution aims to develop creative and independent researchers, healthcare professionals with advanced expertise and skills, and educators who contribute to the inheritance and advancement of these values. Additionally, the school strives to give back the results of its research activities to society at large, thereby contributing to the progress of medicine and healthcare.

To achieve these goals, the school seeks students with the following qualities.

[Desired Characteristics of Applicants]

1. Individuals with a spirit of profound human compassion and a strong aspiration to contribute to society through research activities.
2. Individuals rich in intellectual curiosity and committed to lifelong learning.
3. Individuals who understand diverse cultures, possess a spirit of cooperation, and are eager to cultivate an international perspective.
4. Individuals with a scientific inquisitiveness and the drive to produce innovative medical research outcomes.
5. Individuals with the desire to acquire deep and broad expertise in advanced medical knowledge.
6. Individuals aspiring to become altruistic healthcare professionals, researchers, or educators capable of selflessly mentoring others.
7. Individuals eager to cultivate a wealth of knowledge and high ethical standards.
8. Individuals aiming to develop, master, and disseminate cutting-edge medical technologies.
9. Individuals with ambitions to thrive globally through international research activities.

[Selection Process]

Candidates are evaluated on their ability to excel in research and study across a wide range of medical fields. Basic reading and comprehension skills in medical English are assessed through an English proficiency test. Additionally, interviews are conducted to gauge fundamental knowledge of the chosen research field, clarity of thought, enthusiasm for learning, logical reasoning, and the ability to apply knowledge. These evaluations are used to select qualified applicants for admission.

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Number of Students to Be Admitted: 40 students

Major	Fields	Subject categories	Number of Students
Medical Science Courses	Organ Function and Metabolism	Biochemistry Chemical Biology Cardiovascular Medicine G-I Diseases Hepatology and Clinical Research on Biliary and Pancreatic Disease Diabetology, Endocrinology and Metabolism Hematology Nephrology Hepatobiliary-pancreatic Surgery Pediatric Surgery Upper Gastrointestinal Surgery Lower Gastrointestinal Surgery Breast and Endocrine Surgery Cardiovascular Surgery Thoracic Surgery Obstetrics and Gynecology Urology Stomatology and Oral Oncology General Internal Medicine General Medicine and Community Health Science Clinical Laboratory Medicine (Clinical Pathology) Inflammatory Bowel Disease	40
	Integrated Neurosciences	Neurobiology Neuroanatomy and Pain Research Neurophysiology Neuropharmacology Department of Neurology Neuropsychiatry Neurosurgery Orthopaedic Surgery (Musculoskeletal Research) Anesthesiology and Pain Medicine Ophthalmology Developmental Biology Otolaryngology – Head and Neck Surgery Rehabilitation Science *Palliative Medicine	
	Bioresponse Medicine	Physiome Immunology Parasitology Medical Microbiology Infection Prevention and Control Molecular Pathology Molecular and Diagnostic Pathology Molecular Medical Genetics Allergology & Rheumatology	

	Respiratory Medicine Pediatrics Dermatology Radiology Emergency and Critical Care Medicine Transfusion Medicine and Cellular Therapeutics Thoracic Oncology * Radiation Oncology * Medical Physics * Clinical Oncology * Practice and Application of Cancer Immunotherapy and Cancer Genomic Medicine * Interventional Radiology and Radiation Oncology for Cancer Treatment
Bioregeneration	Regenerative Medicine for Cardiovascular Disorders Regenerative Medicine Plastic Surgery Regenerative Medicine for Central Nervous System
Environmental Medicine	Environmental Pathophysiology Public Health Legal Medicine Disaster Medicine Medical Education Department of Patient Safety and Quality Management Methods and Applications for Clinical Research Biostatistics

*For the FY 2025, the Advanced Medical Sciences program will not be accepting applications.

(Notes)

1. For details on the departments responsible for each course, please refer to the **attached table**.
2. Applicants must select a research field and course and indicate them in the designated section of the application form.

○ Course offerings are subject to change.

* **Subject categories: “Cancer Professional” training program**

☆ Day and Night Course Systems

To accommodate working professionals, the “Special Provisions for Educational Methods under Article 14 of the Graduate School Establishment Standards” will be applied. In cases where special educational needs are recognized, education is provided through methods such as evening classes or research guidance during specific times or periods, allowing students to continue their employment without interruption. Evening classes will be held during the 6th period (18:00–19:30) and the 7th period (19:40–21:10).

Working professionals are defined as individuals employed at hospitals, educational or research institutions, companies, or similar organizations who retain their employment status after enrollment.

☆ Tuition Fee Waiver System

1. Full Exemption

Tuition fees and educational enhancement fees are waived for students whose supervising professor belongs to basic science departments, the Advanced Medical Research Institute, or liberal arts divisions department (refer to the attached table), as well as for international special students who primarily attend classes and receive research guidance during daytime hours.

2. Reduction

For students who can prove that their monthly base salary (including part-time income) is 250,000 yen or less, regardless of whether they have a full-time job, tuition fees and educational enhancement fees will be reduced.

*In both cases, annual applications must be submitted, and approval from the Dean of the Graduate School of Medicine is required.

Eligibility for Application

1. Individuals who have graduated or are expected to graduate by March 2025 from a course that includes studies in medicine, dentistry, or a veterinary or pharmaceutical program lasting six years.
2. Individuals who have completed a 18-year educational program abroad, (with the final stage being in medicine, dentistry, veterinary science, or pharmacy).

*In some countries, the total education duration may not be 18 years; such cases will require a separate qualification review.

3. Those Designated by the Minister of Education, Culture, Sports, Science, and Technology

[The following individuals are considered to be designated by the Minister of Education, Culture, Sports, Science, and Technology]:

① Those who completed studies in medicine or dentistry under the former university regulations (Imperial Ordinance No. 388, 1918) and graduated from medical or dental faculties.

② Those who have completed a master’s program or are eligible to be awarded a master’s degree.

③ Those who have been enrolled in a doctoral program that does not differentiate between a two-year and three-year system for more than two years, have earned at least 30 credits, and have received the required research guidance (including those who meet the criteria outlined in Article 6, Paragraph 1 of the previous Degree Regulations, amended by Ministry of Education Ordinance No. 29 of 1974). Applicants are further required to be recognized as having academic abilities equivalent to or higher than graduates of university courses in

medicine, dentistry, or veterinary medicine, based on education at a graduate school or specialized program.

④ Those who have graduated from a university (excluding courses in medicine, dentistry, veterinary medicine with a six-year curriculum, or pharmacy with a six-year curriculum) or completed 16 years of formal education abroad. Additionally, they must have engaged in research at a university, research institute, or similar institution for at least two years. Applicants are further required to demonstrate, through the outcomes of their research or equivalent achievements, academic abilities recognized by the Graduate School of Medicine as being equal to or exceeding those of graduates of university programs in medicine, dentistry, veterinary medicine with a six-year curriculum, or pharmacy with a six-year curriculum.

⑤ Those who are recognized by the Graduate School of Medicine, through an individual admission qualification screening, as having academic abilities equal to or higher than those of graduates from university programs in medicine, dentistry, veterinary medicine with a six-year curriculum, or pharmacy with a six-year curriculum. Additionally, applicants must be at least 24 years old as of April 1, 2025.

Application Eligibility Screening

A. Applicants who fall under the “Eligibility for Application” criteria 3.④ or 3.⑤, as well as international special students, are required to undergo an application eligibility screening prior to applying. The following documents must be submitted to the Nishinomiya Academic Affairs Division within the specified period. The results of the eligibility screening will be notified to the applicants.

a. Eligibility Screening Document Submission Period

For the Early Application Period	July 1, 2024 (Monday) – July 12, 2024 (Friday)
For the Late Application Period	November 11, 2024 (Monday) – November 22, 2024 (Friday)

The submission hours are from 9:00 AM to 5:00 PM on weekdays. (Submissions will not be accepted on Saturdays, Sundays, or public holidays.) For postal submissions, the date of the postmark within the submission period will be considered valid.

b. Application Documents

The application must be submitted using the Admission Qualification Review Application Form (Form 1).

B. Applicants for admission as international special students must meet one of the criteria outlined in “Eligibility for Admission” sections 2 or 3, and must have a recommendation from a supervising professor.

C. For applicants who are physicians (or dentists) and whose supervising professor is from a clinical department, it is desirable that the applicant has completed or is expected to complete clinical training as specified by the Medical Practitioners Act (or the Dentists Act).

Applicants with Physical Disabilities or Impairments

Applicants with physical disabilities or impairments who require special accommodations for the entrance exam or academic studies should, in principle, contact the Nishinomiya Academic Affairs Division (Graduate School Section) at least one month prior to each exam (TEL: 0798-45-6163). Additionally, applicants may be asked to submit documentation such as a medical certificate from a specialist to indicate the extent of their disability.

Application Period

Early Application Period	August 5, 2024 (Monday) – August 16, 2024 (Friday)
Late Application Period	December 16, 2024 (Monday) – December 25, 2024 (Wednesday)

The submission hours are from 9:00 AM to 5:00 PM on weekdays. (Submissions will not be accepted on Saturdays, Sundays, or public holidays.) For postal submissions, the date of the postmark within the application period will be considered valid.

Application Procedure

1. Application Submission or Mailing Address (Inquiries also to the same address):

Hyogo Medical University
University Administration Division, Nishinomiya Academic Affairs Section, Graduate School
Section (Education and Research Building, 2nd Floor)
1-1 Mukogawa-cho, Nishinomiya City, Hyogo 663-8501, Japan
Tel: 0798-45-6163 (Direct)
(From Mukogawa Station on the Hanshin Electric Railway, approximately a 5-minute walk from the West Exit)

2. Application Documents (*Required for Both Daytime and Evening Applicants)

*	Application Form	Completed by the applicant using the prescribed form for the graduate school.
*	Resume	Completed by the applicant using the prescribed form for the graduate school.
*	Examination Ticket	Completed by the applicant using the prescribed form for the graduate school.
*	Transcript (Academic Record)	Issued by the dean of the applicant's previous university (department). The format is not specified, and it must be issued within three months prior to application.
*	Two Photographs	4 cm (height) x 3 cm (width), photographs taken within three months prior to the application date, showing a color image of the applicant's upper body from the front without a hat. The photo should be affixed to the designated photo attachment sections on the application form (examination ticket and name card).
*	Graduation (or Expected Graduation) Certificate	Issued by the dean of the applicant's undergraduate university (or faculty), within three months of the application date.
	Certificate of Completion (or Expected Completion)	For those who have completed (or are expected) to complete a master's program in a graduate school, a certificate of completion (or expected completion) along with an academic transcript must be submitted, issued within three months of the application date.
	Physician (or Dentist) License	A copy of the physician's (or dentist's) license, if applicable.
	Clinical Training Completion Certificate	A certificate of completion of clinical training, or a copy of the clinical training completion registration certificate, if applicable.
Evening Applicants	Examination and Enrollment	For applicants who are currently employed and intend to maintain employment at the same institution after

Only	Consent Form (Form 4)	admission.
	Tuition Fee Exemption Recommendation Form (Form 5) and Tuition Fee Exemption Application Form (Form 6)	For applicants who are eligible under the Graduate School of Medicine's fee exemption guidelines.
	Tuition Fee Reduction Recommendation Form (Form 7) and Tuition Fee Reduction Application Form (Form 8)	For applicants who are eligible under the Graduate School of Medicine's fee reduction guidelines
*	Application Fee	<p>30,000 yen (A copy of the payment receipt must be submitted).</p> <p>* The application fee must be paid by the applicant under their own name within the application period. (Please bear the transaction fees.)</p> <p>* Please include "DS" at the beginning of the payer's name. (Example: "DS <u>Hyogo</u> Taro")</p> <p>Bank: Sumitomo Mitsui Banking Corporation Branch: Nishinomiya Branch Account Type: Ordinary Account Account Number: 0901084 Account Name: Hyogo Medical University, School Fees Account (Kana: ガク)ヒヨウゴイカダイガク</p>

Notes

- 1) When filling out the forms, if handwritten, please use clear, legible block letters and write with black ink or a ballpoint pen. Incomplete or illegible documents will not be accepted.
- 2) Applicants must submit all required documents either in person within the application period or by registered mail.
- 3) If you would like the admission ticket to be returned to you, please enclose a return postage stamp.
- 4) Once the application documents and entrance examination fee are received, they will not be returned under any circumstances, regardless of the reason.

Admission Selection Procedure

Admission will be determined through a comprehensive evaluation of the entrance examination results and the academic transcript from the applicant's previous university.

1. Examination Subjects
 - Foreign Language (English) [An English-Japanese dictionary may be used (electronic dictionaries with full translation functions and smartphones are not permitted).]
 - Interview [In some cases, the interview may be waived if the applicant has already had an interview with the supervising professor.]

2. Examination Date and Location

Date		Examination Subjects and Time	Location
Early Admission	Monday, September 2, 2024	Foreign Language (English): 9:30 AM – 11:30 AM	Hyogo Medical University, Nishinomiya Campus
Late Admission	Wednesday, January 22, 2025	Oral Examination (Interview): 12:00 PM –	

★The Foreign Language (English) exam will consist of two English-to-Japanese translation questions and two English-to-English answering questions. Applicants are required to choose and answer two out of the four questions. This applies to foreign special students as well.

Announcement of Successful Candidates

Early Admission	Friday, October 4, 2024
Late Admission	Tuesday, February 25, 2025

★The results will be published on the university's website at 10:00 AM. Successful candidates will also receive their acceptance letter and enrollment procedure documents by mail.

Enrollment Procedure

1. Procedure Period and Documents

Early Admission	Monday, October 7, 2024 – Friday, October 18, 2024
Late Admission	Wednesday, February 26, 2025 – Friday, March 7, 2025

Successful candidates must submit the required documents between 9:00 AM and 5:00 PM on weekdays (excluding Saturdays, Sundays, and public holidays).

Tuition and Other Fees	General Applicants	350,000 JPY (Breakdown: Admission Fee: 100,000 JPY, Annual Tuition: 150,000 JPY, Annual Education Enhancement Fee: 100,000 JPY)
	Tuition Exemption Applicants	100,000 JPY (Admission Fee only)
	Tuition Reduction Applicants	200,000 JPY (Breakdown: Admission Fee: 100,000 JPY, Annual Tuition: 50,000 JPY, Annual Education Enhancement Fee: 50,000 JPY)
Letter of Guarantee	Must designate two guarantors and fill out the designated form.	
Student Card	Must designate two guarantors and fill out the designated form.	
Photographs (2 copies)	Each measuring 4 cm in height and 3 cm in width, taken within three months prior to submission. The photos must show the applicant's upper body from the front, without a hat. (Color)	
Study Approval Form (Form 10)	For applicants who did not have a confirmed place of employment at the time of application but secure one before enrollment. *If still undecided, the form must be submitted by March 31, 2025.	

2. Failure to complete the above procedures by the specified deadline will be considered a forfeiture of intent to enroll, and acceptance will be revoked.
3. For those who formally decline admission by the final day of the enrollment procedure period, fees such as tuition and education enhancement fees will be refunded, excluding the admission fee.

Disclosure of Individual Scores for Entrance Examinations (Early/Late Admission) and Foreign Language Tests Without Course Completion

Individual scores for entrance examinations (Early/Late Admission) and foreign language tests without course completion will be disclosed only upon request from the examinee, following the guidelines outlined below.

1. Eligible Applicants: those who failed the entrance examination for the FY 2025 and those who failed the foreign language test without course completion.
2. Disclosed Information: Foreign language test scores.
3. Application Period: April 1, 2025 (Tuesday) to April 4, 2025 (Friday) (postmark valid).
4. Disclosure Date: From May 1, 2025 (Thursday).
5. Application Procedure: Write “Request for Examination Results Disclosure” in red ink on the envelope and send the following documents by mail:

- ① “Application for Examination Results Disclosure”: Fill out the required information.
- ② Self-addressed Return Envelope

(A long envelope (23.5 cm × 12 cm) with a stamp (general registered mail) attached.)

- ③ Examination Ticket

[Mailing Address] Hyogo Medical University

Nishinomiya Academic Affairs Section, Graduate School Office

1-1 Mukogawa-cho, Nishinomiya City, Hyogo 663-8501, Japan 663-8501

[Contact Information] TEL: 0798-45-6163, FAX: 0798-45-6168

Scholarship System

Japan Student Services Organization (As of 2024)

Monthly Loan Amount and Loan Periods

Loan Types	Type 1 (Interest-Free)	Type 2
Monthly Loan Amount	¥80,000 or ¥122,000	Options: ¥50,000, ¥80,000, ¥100,000, ¥130,000, or ¥150,000

Research Assistant Program

This program recruits a limited number of research assistants from among non-physicians and international special students. Selected individuals will engage in auxiliary tasks for research projects conducted by the university and receive a stipend of approximately ¥100,000 per month.

Student Education and Research Accident Insurance (Managed by the Japan Educational Exchanges and Services Foundation)

This insurance provides coverage for accidents or disasters occurring during experiments, practical training, official school events, or extracurricular activities while enrolled in graduate school. Students can join the program by paying a premium of ¥3,370 for four years (as of the FY2024).

Handling of Personal Information

- ◎ Our university complies with the Act on the Protection of Personal Information and ensures the proper and secure management of personal information.
- ◎ Personal information provided during the application and enrollment process (e.g., name, address, and other personal details) will be used for necessary procedures such as processing applications, conducting entrance examinations, announcing results, handling enrollment procedures, managing academic records and coursework, and other related operations.
- ◎ Personal information obtained by the university will not be disclosed or shared with third parties without the individual's consent, except as required by law.